

**AT A REGULAR MEETING OF THE MONTGOMERY COUNTY PUBLIC SERVICE
AUTHORITY, HELD ON THE 4TH DAY OF MAY 2009, 7:00 P.M., COUNTY ADMINISTRATION
CONFERENCE ROOM, MONTGOMERY COUNTY GOVERNMENT CENTER,
CHRISTIANSBURG, VIRGINIA:**

PRESENT:	Gary Creed	-Chair
	James Politis	-Vice Chair
	Mary Biggs	-Secretary-Treasurer
	Annette Perkins	-Member
	William Brown	-Member
	Doug Marrs	-Member
	Robert C. Fronk	-PSA Director
	Linda Pendleton	-Senior Program Assistant
	Carol Edmonds	-Interim County Administrator
	Marty McMahon	-County Attorney
	Malvin Wells	-Planning Commission

ABSENT:	John Muffo	-Member
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CALL TO ORDER

Chair Creed called the meeting to order and determined that a quorum was present.

PUBLIC ADDRESS SESSION

There were no comments from the public.

CONSENT AGENDA

On a motion by William Brown, seconded by Mary Biggs, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the Consent Agenda, dated May 4, 2009.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
James Politis		John Muffo
Annette Perkins		
William Brown		
Doug Marrs		
Mary Biggs		
Gary Creed		

**APPROVAL OF MINUTES
DATED APRIL 6, 2009**

On a motion by William Brown, seconded by Mary Biggs, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the minutes of April 6, 2009.

R09-05-1
RESOLUTION APPROVING
DEED OF EASEMENT
CHARLES A. HALL, JR. & JEANINE M. HALL
PUBLIC SEWER LINE EASEMENT
SPRINGVIEW SUBDIVISION LOT 17

On a motion by William Brown, seconded by Mary Biggs, and carried; IT WAS RESOLVED, by the Board of Directors of the Montgomery County Public Service Authority, that the Board of Directors hereby agree to accept the proposed Deed of Easement from Charles A. Hall, Jr. & Jeanine M. Hall, conveying a 1137.77 square foot permanent, public sewer easement to the Montgomery County Public Service Authority for the purpose of operation and maintenance of a sewer line located on property identified as Tax Map No. 090-C 19 17 located in the Riner Magisterial District of the County of Montgomery. The Deed of Easement is hereby attached and made a part of this Resolution by reference.

BE IT FURTHER RESOLVED, that the Chair of the Montgomery County Public Service Authority is hereby authorized to sign the above referenced Deed of Easement for the purpose of acknowledging acceptance of the Easement on behalf of the Board of Directors of the Montgomery County Public Service Authority.

R09-05-2
RESOLUTION APPROVING
DEED OF EASEMENT – ALEXANDER J. & LARA M. WREN
PUBLIC WATER AND SEWER LINE EASEMENT
SPRINGVIEW SUBDIVISION LOT 16

On a motion by William Brown, seconded by Mary Biggs, and carried; IT WAS RESOLVED, by the Board of Directors of the Montgomery County Public Service Authority, that the Board of Directors hereby agree to accept the proposed Deed of Easement from Alexander J. & Lara M. Wren, conveying a 1791.36 square foot permanent, public water and sewer easement to the Montgomery County Public Service Authority for the purpose of operation and maintenance of a water and sewer line located on property identified as Tax Map No. 090-C 19 16 located in the Riner Magisterial District of the County of Montgomery. The Deed of Easement is hereby attached and made a part of this Resolution by reference.

BE IT FURTHER RESOLVED, that the Chair of the Montgomery County Public Service Authority is hereby authorized to sign the above referenced Deed of Easement for the purpose of acknowledging acceptance of the Easement on behalf of the Board of Directors of the Montgomery County Public Service Authority.

INTO WORK SESSION

On a motion by Mary Biggs, seconded by William Brown, and carried; IT WAS RESOLVED, that the Public Service Authority hereby enters into Work Session for the purpose of discussing the following:

- A. FY 2009-2010 Budget

The vote on the foregoing motion is as follows:

AYE
James Politis
Annette Perkins

NAY

ABSENT
John Muffo

William Brown
Doug Marrs
Gary Creed

OUT OF WORK SESSION

On a motion by Doug Marrs, seconded by Mary Biggs, and carried; IT WAS RESOLVED, that the Public Service Authority hereby ends their Work Session to return to Regular Session.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
James Politis		John Muffo
Annette Perkins		
William Brown		
Doug Marrs		
Mary Biggs		
Gary Creed		

FINANCIAL REPORT

The financial report for period ending April 30, 2009 was presented for review. Member Politis requested that the cash balance sheet be reported month by month for comparison purposes.

DIRECTOR'S REPORT

The Director's Report included the following items:

1. Monthly Activities Report
The April 2009 report was presented for review.
2. Third Quarter Fiscal Year 2009 Cash Balance Graph
A graph of total water and sewer accounts cash balances for all workdays from July 1, 2008 to March 31, 2009 was presented for review.
3. Third Quarter Fiscal Year 2009 Water Purchase to Sales Comparisons
A chart of the water purchase to sales comparisons for the period from July 1, 2008 to March 31, 2009 was presented for review.
4. Third Quarter Fiscal Year 2009 Sewer Purchase to Sales Comparisons
A chart of the sewer purchase to sales comparisons for the period from July 1, 2008 to March 31, 2009 was presented for review.
5. Prices Fork Water System Supply
The PSA initiated the switchover from the Town of Blacksburg to RAAP water supply on Wednesday April 22, 2009 by isolating the Prices Fork water system to facilitate filling the water storage tank from RAAP supply. On Friday April 24, 2009, the rest of the water system was switched over to the RAAP supply. A press release was published in the April 22, 2009 New River Valley Current Section of the Roanoke Times outlining the switchover. Staff has not received any comments relative to the switchover.
6. Southern Rivers Watershed Enhancement Regional Sanitary Sewer Study
A press release from the New River Valley Planning District Commission (NRVPDC) relative to the recently completed regional sewer study was presented for review. This study evaluated both centralized sewer systems discharging to a public sewage treatment facility and decentralized sewer systems discharging to community septic fields. This study is the initial step in pursuing additional grants funding through the Southern Rivers program should such funds become available in the future.

7. Warm Hearth Sewer Pump Station Replacement Project
The project plans and specifications were completed last week by PSA staff and this project will be put out for bid as soon as possible.
8. Mid-County Sewer Replacement Project
The contractor for this project has started construction and expects to complete this project within 30 days. This project is to relocate a section of sewer under excessive fill in the Duncan site and to replace a section of improperly relocated sewer during the Rt. 460 By-pass project.
9. PSA District Operations
The PSA has been evaluating localizing water and sewer operations to two operational districts by using PSA personnel to perform all water and sewer operations within their district. Currently, there is overlap of responsibility for water or sewer activities within these areas. This operating procedure will require cross-training of operators in order to perform all activities in their assigned districts. It is hoped that this change in operations will reduce overall daily travel times, duplication of activities, total personnel time spent on these activities and vehicle operating costs. Staff initiated operator cross-training in the middle of April and plan to initiate full scale district operations during the first week of May 2009.
10. Facility Fee Payment Review Report
At the time of approval of the policy allowing partial payment of facility fees for developments, the Director was requested to present a report in six months pertaining to the application and use of the policy. This policy allows a developer to only pay 25% of the water and/or facility fees instead of the previously required 100% at plan approval. The balance of the fees (75%) would be paid by the party purchasing the property prior to issuance of a building permit. Conditions of this policy include a five-year sunset for reserving system capacity and payment for the balance (75% portion) in the event the fees increase. To date, only one developer has taken advantage of this policy and we have only had one property owner pay the remaining 75% facility fee balance.
11. Montgomery County Park – Tyler Road
The Director informed the Authority that the PSA had filed a claim with the insurance company on the damage to the Montgomery County Park on Tyler Road as a result of the pipe splitting while the PSA was making the tap for the water connection to the park. The claim was denied by the insurance company. The insurance company said that the County could file for damage to the portion of the park that belonged to the County, under the County's insurance policy, and they would have to pay a \$1,000 deductible. The Director feels that even though the PSA was performing their normal duties and could not have prevented the pipe splitting, that the PSA should be responsible for some of the damages. After discussion, it was the consensus of the Board that the PSA Director may offer the contractor half of the total bill, and the County should file a claim on the County's insurance, and PSA pay the \$1,000.00 deductible. The Director will also request a letter from the insurance company denying the claim along with the reason for the claim denial.

AUTHORITY MEMBER REPORTS

Chair Creed

-Presented a copy of an email he received in reference to the availability of water to serve property at 1734 Blount Drive in Elliston. After research by the PSA Director, the property owners were notified that there is inadequate capacity on the system for additional connections, and that it would require an upgrade to the system in order for them to connect. The line is presently undersized for the six connections that are presently served. If another new connection is allowed, it could put the PSA in violation, and the PSA would be responsible for making costly upgrades in the event problems occurred in the future. After discussion, it was the consensus of the Board to allow this new connection to the system.

ADJOURNMENT

On a motion by William Brown, seconded by James Politis, and carried; IT WAS RESOLVED, that the Public Service Authority hereby adjourns to the next meeting scheduled for June 1, 20009.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
James Politis		John Muffo
Annette Perkins		
William Brown		
Doug Marrs		
Mary Biggs		
Gary Creed		